



CURRENT STUDENT DATA UPDATE FORM

CURRENT INFORMATION ON FILE

Please print all information.

Note: To complete a name change with the university, you must provide us with a driver's license or legal document, such as a marriage certificate or other court document.

OFFICIAL NAME ON RECORD: _____

Student ID #: _____ Date of Birth: ____/____/____ (for verification purposes)



NEW INFORMATION

Prefix: _____ (Mr./Mrs./Miss/etc.) Address: _____

First Name: _____ Apt. #: _____

Middle Name: _____ City: _____

Last Name: _____ State: _____ Zip: _____

Suffix: _____ (Jr./Sr./III/etc.) Phone: _____
(____) _____

Indicate which address(es) you want these changes made to:

- _____ Permanent/Home
- _____ Campus/Local (KC Area)
- _____ Billing

Signature

Date

If you would also like to have your name changed on your Computer Services accounts (WebCT, e-mail, etc.), please go to the web site at <http://help.rockhurst.edu>. Click on the **Submit Service Ticket** link and enter your request there. Be sure to indicate that you have already submitted your name change request to the Registrar's Office. The password to submit the request is the word "password" (no quotation marks and all lower case.) Name changes take approximately one week. For questions about Computer Services, please call the Computer Services Help Desk at (816) 501-4357.